

# Bryant Elementary School

## Parent-Student Handbook

### 2023-2024



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*California*  
*Gold Ribbon Award*  
*2016*



*Core Knowledge*  
*School of Distinction*  
*2022*



*Title I Academic*  
*Achievement Award*  
*2016*

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Title I Achieving School  
California Gold Ribbon School



**Riverside Unified School District**  
**Mrs. Natanya Johnson, Principal**



A Core Knowledge®  
School of Distinction

Dear Parents,

Welcome to Bryant School. This handbook has been developed to provide useful information about our school.

Please use this handbook as a guide – as it covers many rules, policies, and procedures that make our school run effectively and efficiently. Take the time as a family to discuss the contents of this handbook together.

Parents have a critical role in the education of their children and in our school. Years of research and numerous studies reveal that the children of parents who are involved in their education do better in school and in life than the children of parents who are not involved, regardless of the socioeconomic status of the family. I encourage you to participate in school activities as they occur during the year and to support education in your home.

Please take advantage of the many opportunities that are available for you to become involved in your child's education. Joining the PTO, serving on parent committees, and participating in school events are just a few ways you can be involved.

Our school mission and vision statements were developed with the input of parents and students. It is my hope that we will work together to achieve our mission, and that our children will understand the importance of a good education.

Our doors are open to you. Please do not hesitate to contact us with any questions or concerns. Thank you in advance for the opportunity to learn and grow with your child(ren). We look forward to working with you this year.

Respectfully,

N. Johnson  
Principal

### **Our Mission Statement**

The mission of Bryant School of Arts and Innovation is to provide each and every student a clear, focused, and high quality academic experience that meets the rigor of grade level standards as set forth by the Riverside Unified School District and the State of California. Together faculty, students, parents, and community will forge a partnership to support Bryant School of A&I as it strives for excellence for all our students.

### **Our Vision**

The Bryant community commits to collaboratively create an equitable and inclusive school culture that builds driven and innovative learners who are well-rounded individuals; socially well adjusted; culturally literate; and good stewards of the core virtues.

# Daily Schedule

**BRYANT SCHOOL'S OFFICE IS OPEN 7:30-3:30**

7:40-8:05 Breakfast Program (in Cafeteria)  
 7:50-8:05 Before School Recess  
 8:05 Students Report to Class  
 8:10 Tardy Bell/Instruction Begins



## Regular Day Schedule – Monday, Tuesday, Thursday, Friday

| GRADE   | CLASS BEGINS | A.M. RECESS   | LUNCH        | P.M. RECESS | DISMISSAL |
|---------|--------------|---------------|--------------|-------------|-----------|
| Kinder  | 8:10         | 9:35 - 9:55   | 10:55 -11:40 | 1:00-1:15   | 2:30      |
| Grade 1 | 8:10         | 10:20 -10:40  | 11:40 -12:25 |             | 2:30      |
| Grade 2 | 8:10         | 10:20 -10:40  | 11:40 -12:25 |             | 2:30      |
| Grade 3 | 8:10         | 10:40 - 11:00 | 12:05 -12:50 |             | 2:30      |
| Grade 4 | 8:10         | 10:40 - 11:00 | 12:05 -12:50 |             | 2:30      |
| Grade 5 | 8:10         | 11:00 - 11:18 | 12:30 -1:15  |             | 2:30      |
| Grade 6 | 8:10         | 11:00 - 11:18 | 12:30 -1:15  |             | 2:30      |

## Collaboration Day Schedule – Wednesdays

| GRADE   | CLASS BEGINS | A.M. RECESS   | LUNCH        | DISMISSAL |
|---------|--------------|---------------|--------------|-----------|
| Kinder  | 8:10         | 9:35 - 9:55   | 10:55 -11:40 | 1:15      |
| Grade 1 | 8:10         | 10:20 -10:40  | 11:40 -12:25 | 1:15      |
| Grade 2 | 8:10         | 10:20 -10:40  | 11:40 -12:25 | 1:15      |
| Grade 3 | 8:10         | 10:40 - 11:00 | 12:05 -12:50 | 1:15      |
| Grade 4 | 8:10         | 10:40 - 11:00 | 12:05 -12:50 | 1:15      |
| Grade 5 | 8:10         | 11:00 - 11:18 | 12:30 -1:15  | 1:15      |
| Grade 6 | 8:10         | 11:00 - 11:18 | 12:30 -1:15  | 1:15      |

## Minimum Day Schedule – Nov. 3, 2023; Feb. 23, 2024; May 17, 2024; May 31, 2024

| GRADE   | CLASS BEGINS | A.M. RECESS | LUNCH       | DISMISSAL |
|---------|--------------|-------------|-------------|-----------|
| Kinder  | 8:10         | 10:10-10:20 | 10:20-10:40 | 11:40     |
| Grade 1 | 8:10         | 11:05-11:15 | 10:45-11:05 | 11:40     |
| Grade 2 | 8:10         | 11:05-11:15 | 10:45-11:05 | 11:40     |
| Grade 3 | 8:10         | 11:05-11:15 | 10:45-11:05 | 11:40     |
| Grade 4 | 8:10         | 11:32-11:40 | 11:12-11:32 | 11:40     |
| Grade 5 | 8:10         | 11:32-11:40 | 11:12-11:32 | 11:40     |
| Grade 6 | 8:10         | 11:32-11:40 | 11:12-11:32 | 11:40     |

Students should not be dropped off at school before 7:40 a.m. as there is no adult supervision prior to that time. Breakfast is served from 7:40 a.m. to 8:00 a.m. The first bell rings at 7:50 a.m. signaling for students to go to the playground. At 8:10 a.m. the bell rings to signal students to line up. Tardy students are required to come through the office to receive their tardy slip. It is important that students are picked up every day on time.

# Attendance Information



In order for children to have a consistent educational program, they must be in school each day. *Refer to the Compulsory Attendance Law in the RUSD's School Information for Parents.*

Daily, consistent attendance at school equates with school success. We urge students and parents to make school a priority and to schedule vacations around the school calendar. Teachers plan on students being at school on time each day. Absences, tardiness and excessive "early outs" will disrupt your child's learning and the learning of other children as well. More than 10 absences or a combination of absences, tardies, and early outs that total 10 in a school year are considered excessive.

Bryant's attendance clerk enters student attendance daily into an online attendance program that is linked to the Riverside Unified School District Centralized Registration Center. Each year we receive phone calls from parents who are alarmed that they have received a *Notice of Truancy* due to unexcused absences or tardies. To prevent this from happening, please refer to the Compulsory Attendance Law in the RUSD Parent Handbook to inform you of your duties and responsibilities as parents. Failure to ensure a student's attendance is an infraction of state law. This could generate fines and other court imposed sanctions against parents by the Riverside County justice system through the Riverside County District Attorney's Office.



## Bryant School Attendance Line

951-788-7453

**PRESS 1** for Attendance

Then **PRESS 1** again to leave a message

**PLEASE CALL IF YOUR CHILD IS ABSENT**

You may also clear your child's absence ON-LINE via a quick link found on the right hand side of our school webpage [bryant.riversideunified.org](http://bryant.riversideunified.org) or directly by clicking [here](#).

### TARDINESS

Students arriving after 8:10 a.m. are late!

Students may enter campus at 7:40 a.m. It is important that every child arrives at school well enough in advance to be in class and ready to learn. We ask that every effort be made for students to arrive at school by 8:00 a.m. If arriving late, students must report to the office before going to their classroom. When students are late, they lose valuable instruction time which causes a disruption to the entire class.

We encourage all dentist and medical appointments to be made for *after* school hours.

### LEAVING AND RETURNING DURING SCHOOL HOURS

Children may leave school during class hours only when a parent or other authorized adult 18 years or older comes into the office to check them out. Identification will be required and authorized adults must be listed with the school office on the registration form. If the child returns during school hours, he/she may be readmitted through the office. Children do not have permission to leave campus without an adult during school hours.

### **EARLY RELEASE DAYS**

Each Wednesday, students will be dismissed early allowing teachers to use the time for collaborative planning. On these days, students will be dismissed at 1:15.

On the last day of school, **Friday, May 31, 2024**, school will be dismissed at 11:40.

### **INDEPENDENT STUDY**

Occasionally situations arise when students must be away from school for five or more days. This program is designed for unavoidable, emergency situations. Parents are encouraged to plan vacation times when students are not in school. An *Independent Study Contract* can be written for children who will be out for 5 or more consecutive days, **but not during the first or last ten days of the child's school year**. If this should occur, parents should make prior arrangements with their child's teacher **a minimum of 72 hours in advance** to have the child participate in the Independent Study program during his/her absence. This will allow the student to keep up with school work. Completed work **must be turned in on the day the student returns** in order for the absences to be considered excused and not counted against his/her attendance history.

# General Information



## **ACCELERATED READER:**

All students in grades 2-6 are required to participate in Accelerated Reader as part of their reading curriculum. This computerized independent reading program monitors and strengthens reading fluency, comprehension, and pace, as well as identifying reading comprehension levels. Students receive prizes for points that they earn by reading books and passing comprehension tests.

## **BIRTHDAYS**

Students love to celebrate birthdays at school, as it is a memorable time to share with teachers and friends. Given the current demands of the curriculum, we cannot have birthday parties for students. We are asking all parents to follow these simple guidelines when planning for your child's birthday celebration at school. The Bryant staff feels strongly that by following these guidelines, we are promoting a healthy lifestyle, being considerate of those with health concerns related to food (allergies, diabetes, obesity, etc.), and maximizing student learning!

- Contribute a book to the Bryant School library through the Birthday Book Program (a sticker will be placed in the book stating it was donated on behalf of your child for his/her birthday.
- Bring in non-food items for classmates such as pencils, erasers, bookmarks, etc. The teacher will help your child distribute them to classmates at a time during the school day that does not interfere with instruction.
- Volunteer in your child's class.
- Make a donation to your child's school in honor of your child's birthday.
- Provide goodie bags for classmates which can be distributed and taken home at the end of the day.
- Donate an educational game or book for your child's classroom.

**Students are no longer allowed to bring in food items for birthday celebrations. We appreciate your help with this matter!**

## **CELEBRATE SUCCESS ASSEMBLIES**

Celebrate Success Assemblies are held monthly and gather the entire school together -- administrators, teachers and students. These assemblies are filled with moments of pride, as we recognize achievements large and small from our daily lives at school. At the assemblies, we celebrate birthdays of the month, announce upcoming events, congratulate those that have contributed to the school and introduce the Core Virtue of the month.

## **CHANGE OF CONTACT INFORMATION AND AUTHORIZED PICKUP**

Always remember to report changes of your address, telephone number, place of work, work phone numbers, etc. It is important that we have accurate, up-to-date information concerning the name and telephone numbers of **persons to contact in case of an emergency** concerning your child. In an emergency situation, children will only be released to persons listed on the student's data card. See "Emergency/Disaster Plan" included in this handbook.

**EMERGENCY MESSAGES:** We are interested in the safety of your child. If you need to have your child go home with someone else or in a different manner than usual, *please remind your child in the morning and send a note to his/her teacher.* PLEASE DO NOT CALL THE OFFICE WITH A MESSAGE UNLESS IT IS AN ABSOLUTE EMERGENCY. We must verify each call that concerns a change in school directions for a student. Thank you for your help and understanding.



## **FIELD TRIPS**

Field trips are part of the regular school program. Before a student may attend a field trip, a written permission slip signed by a parent or legal guardian is required. Supervision by school personnel will be provided on all trips. Due to the fact that field trips are off campus activities, a student who has demonstrated inappropriate behavior at school **may** be denied permission to participate if the behavior concerns impact the safety of the students, peers, or staff.

## **FIRE DRILLS AND EMERGENCY PROCEDURES:**

Bryant School has fire drills once a month and Duck/Cover Earthquake and lockdown drills twice a year. Maps are located in each classroom showing where to go in case of an emergency.

## **FORGOTTEN ITEMS**

Parents whose children have forgotten money, lunches, books or any other items should bring them to the school office. Our goal is to provide the best instructional program for your child. In order to do this, we **will not** interrupt the classroom unless there is an emergency. Please make sure that your child has what he/she needs for their school day, including their lunch, homework, and musical instruments if they are enrolled in a music class.

## **LIBRARY/MEDIA CENTER**

The main purpose of our LMC is to provide support for the instructional program of the school. Children check out books on a regularly scheduled basis and/or as needed. Although the LMC also functions as a library, it is primarily used as a learning center. Students research classroom assignments and are assisted in locating information, using print material, and/or computer technology.

## **LOST AND FOUND**

Lost items, including clothing, may be claimed at the Lost and Found next to the cafeteria. Lunch pails, jackets, etc. should be **clearly labeled** for easy identification. Lost jewelry, eyeglasses and other small items will be kept in the office until claimed. The items in the Lost and Found will be donated to a charity at the end of each trimester. Please check your child's sweaters and jackets on a regular basis.

## **NUTRITIONAL SERVICES**

Bryant offers both a **breakfast and lunch program** for students. The breakfast program is offered before school, 7:40 a.m.-8:00 a.m. Refer to the bell schedule for the grade-level lunch periods. Breakfast and lunch menus are posted on the RUSD website.

## **PETS ON SCHOOL GROUNDS**

For safety and health reasons, dogs and other pets are not allowed on school property. If parents walk to school with a pet, we ask that they wait for their child across the street.

## **REPORTING STUDENT PROGRESS**

Individual parent conferences are held once each school year, prior to Winter Recess. Conferences provide parents and teachers with an opportunity to discuss each child's growth and specific needs. Either the teacher or parents may initiate additional conferences to make communication a two-way process. Contact the school and make appointments for conferences whenever you deem it necessary. Report cards, provided three times a year, will reflect students' progress toward achieving grade level Common Core State Standards. In addition, communications from school personnel concerning the behavior, student progress, homework, or other personal matters will be sent to you if the need arises.

## **WELLNESS GUIDELINES**

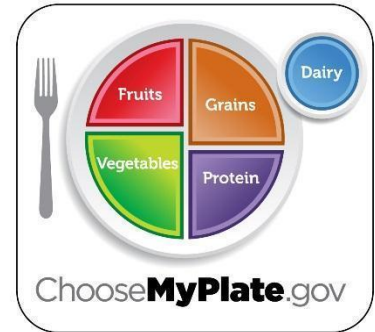
Bryant School has adopted Wellness Guidelines to encourage students and staff to eat nutritiously and incorporate physical activity into a healthy lifestyle. Students will have 200 minutes of PE every two weeks per CA Ed Code. Breakfast and lunch served at school meets the guidelines set forth by the federal health and wellness program.



Students may bring a **nutritious snack** to eat at their mid-morning recess to provide energy so they can make it from breakfast to lunch. It is recommended that all snacks sent to school for your child contain essential whole grains, fiber, vitamins and minerals their bodies need to stay healthy.

**General Guidelines for Smart Snacks:**

- Beware of portion sizes; remember this is a snack, not a meal. Think snack-size baggie limit or 100 or less calories
- Encourage fruits and vegetables to achieve the Food Guide's recommendations for "5 a Day" or "Fill half your plate with fruits and vegetables"
- Read labels – avoid foods where the primary ingredient is high fructose corn syrup or sugar and white flour



Examples of **Smart Snacks** include:

- |   |                                      |
|---|--------------------------------------|
| ✓ Whole-Grain Crackers (Animal Crackers; Graham Crackers; Pretzels; Cheez-Its; Wheat Thins; Goldfish) | ✓ 100 Cal Packs                      |
| ✓ Cheese (Low Fat or Fat Free)  | ✓ Applesauce/Fruit Cups              |
| ✓ Raw vegetables & Low Fat/Fat Free Dip   | ✓ Raisins/Dried Fruit                |
| ✓ Sugar-Free Pudding/ Jell-O  | ✓ Fresh Fruit                        |
| ✓ Yogurt  | ✓ Fruit Snacks with real fruit juice |
|   | ✓ Baked Chips/Reduced Fat Doritos    |
|   | ✓ Nuts / Trail Mix (1oz)             |

Candy and sugary treats are discouraged during snack time. Thank you for helping our school and your child develop healthy eating habits!

# Health Services



## ACCIDENTS, ILLNESSES, AND/OR EMERGENCIES

A school nurse is not located on our campus, but can be called for emergencies. Bryant has a health assistant that is responsible for operating the health office. When an accident or illness occurs at school, emergency treatment is given and the parent is notified. Since the school does not have facilities or staff to care for sick children, a child not well enough to participate in the classroom will not be allowed to remain at school. Parents should make prior arrangements for someone to transport and care for their child if such a situation should arise. In addition, parents are urged to see that the emergency section of the registration card is completed and kept up-to-date. Please notify the school if your address or phone number changes.

## MEDICATION

Legislation prohibits schools from dispensing medication to students without a medical statement from a doctor and form signed by parent/guardian. A new form must be updated and kept on file for each school year. Forms are available in the school office. Medication will be locked in the school office and dispensed per the prescription orders. Children may not carry any medication to school (prescription or non-prescription), unless they have an authorization for self-medication form which must be signed by the doctor and parent. This includes inhalers.

## EMERGENCY CONTACTS

In case of an accident or illness during the school day, it is important that we have your current phone number. Please remember that if you have a blocking service on your telephone we may not be able to reach you in case of an emergency. If you have a blocked number, please be sure the school has an alternate way to contact you and also has the name of a person to contact in case of an emergency situation involving your child. If the accident is an emergency requiring immediate attention by a physician, emergency medical services (911) will be called prior to calling parents. **PLEASE BE SURE WE CAN CONTACT YOU OR YOUR EMERGENCY CONTACT DURING THE DAY IN CASE OF EMERGENCY.**

## SMOG/HIGH HEAT PROCEDURES

The Board of Education recognizes its responsibility to protect the health of students from risks posed by unhealthful air during smog episodes and high heat level periods. At such times, schools will be notified and all strenuous physical activities will be curtailed. This includes physical exercises, running and jumping during either physical education periods or recess.

\* For additional Health and Welfare information, please refer to the *RUSD School Information for Parents* booklet.

# Student Services



## **CORE KNOWLEDGE®:**

Bryant is a Core Knowledge® school. We implement the nationally recognized Core Knowledge® sequence as the foundation of our curriculum. Core Knowledge® is a detailed outline of specific information in language arts, history, geography, mathematics, science, and the fine arts. Much more than a list of facts to be memorized, the program provides a solid foundation on which to build skills and content necessary for lifelong learning.

The Core Knowledge® Program provides guidelines for all core subjects, outlining specific content to be taught in each grade – thereby encouraging steady academic progress as children build their knowledge and skills from year to year. It also allows teachers to implement a variety of instructional methods and materials. Whenever appropriate, the same subject is covered in literature, history, science and art, so that students can create connections and see the rich and varied perspectives provided by each subject. For more information visit:

[www.coreknowledge.org](http://www.coreknowledge.org)

## **STANDARDS AND BENCHMARKS:**

Riverside Unified School District follows the Common Core State Standards (CCSS) for each curricular area which specifies what skills students should know and be able to do at each grade level. CCSS are directly correlated to the Report Card. All teachers use these to formulate their daily and long range plans.

## **CORE VIRTUES**

At Bryant School we emphasize values and a sense of community through our Core Virtues program. Students become familiar with the meaning of the virtue, learn about famous people who exhibited that specific virtue, and connect the virtue with their personal life choices. Each month we introduce a new virtue. Core virtue topics are will be discussed at our weekly Flag Salute gathering and integrated into daily classroom discussions. We reinforce these behaviors in our classrooms and encourage parents to reinforce these values at home. The combined praise of parents and teachers helps children understand the importance of each virtue. This approach strengthens our sense of community and common purpose, while providing a language to use when teaching social skills and character. For more info, visit [www.corevirtues.net](http://www.corevirtues.net)

*For 2023-24, we will be focusing on the following Core Virtues:*

- Respect & Responsibility
- Diligence
- Gratitude
- Honesty and Justice
- Compassion
- Courage
- Forgiveness
- Generosity and Hospitality
- Hope
- Heroism

## **HOMEWORK**

The assigning of homework is a required practice supported by the Board of Education in Riverside Unified School District. Homework is an important part of our education program. Your child's teacher will provide information for you regarding specific homework procedures for your child. Students in grades K-3 should expect to complete 30-45 minutes of homework each week night; students in grades 4-6 are expected to have 60-90 minutes of homework per night – this may include long term projects to be completed on weekends or off track time.

## **H.E.A.R.T.S.**

Helping Elementary Achievers Reach the Stars (HEARTS) is an after school program. Its mission is to provide a safe and positive learning environment for students after regular school hours. The program consists of daily

*educational, recreational and enrichment* components. **Space in the program is limited** therefore, priority will be given to students based on individual needs. Program funding requires daily attendance for the full program – from the dismissal of school until 6:00 p.m. For more information about this program, please call the office.

### **E<sup>3</sup> PROGRAM**

Bryant offers E<sup>3</sup> (Engage, Enrich, Empower) classes after school Mondays-Tuesdays. E<sup>3</sup> is a program that is organized, sponsored, and facilitated by the Bryant parent community. All classes are taught by teacher and/or parent volunteers. Academic and Enrichment classes will be offered in six-week sessions. Registration forms will be sent home prior to each session. Registration is **required**. Class sizes will be limited. Students will be selected based on individual needs. For more information about this program or if you'd like to volunteer to teach a class, please contact the school office.

### **GIFTED AND TALENTED EDUCATION (GATE)**

The Gifted and Talented Education Program is provided for identified students. The curricular basis of the program is the district's Content Standards and Benchmarks in reading, writing, language, mathematics, science, and social studies. Bryant has cluster classes where those identified as GATE are clustered together with a GATE Certified teacher.

### **ENGLISH LANGUAGE DEVELOPMENT PROGRAM (ELD)**

The English Language Development program provides opportunities for Academic English (limited and non-speakers) Learners (AEL) to develop English language skills through grade level units that connect to the core curriculum. All AEL Students receive at least 30 minutes of English Language Development instruction per day by a qualified teacher.

### **STUDENT SUCCESS TEAM (SST)**

Student Success Team (SST) is designed to work with parents to ensure the success of their children. The team focuses on promoting parent involvement to develop plans to meet the needs of individual students who are having difficulty achieving success at school. The team develops attendance plans and integrates community with school resources, and provides academic interventions.

### **TITLE I**

Bryant is a Title I school. Title I is a federally funded program designed to improve educational opportunities by providing aid to elementary and secondary education. The intent of Title I is to expand learning opportunities while supplementing basic skills instruction in reading and math.

### **SPECIAL EDUCATION**

Our district provides Special Education services for students with exceptional needs. This includes physically and developmentally disabled students. Admission to these special programs is based upon an individual study made by an Individualized Education Planning Team.

### **RESOURCE SPECIALIST PROGRAM (RSP)**

The Resource Specialist Program serves children (K-6) with learning needs that cannot be met in the regular classroom. The Resource Specialist and an instructional assistant work in small groups with RSP children. The students are assigned a period of time each day to receive extra help, sometimes in the reading lab and sometimes in their regular classroom.

### **LANGUAGE, SPEECH AND HEARING (LSH)**

The LSH Specialist works with students from all grade levels. She normally works with small groups of students who are having problems in speaking or understanding language. She does not provide assistance to children who are learning English unless they have been identified as having a language, speech or hearing problem.



# Student Conduct and Expectations



## **BEHAVIOR EXPECTATIONS**

A safe and orderly campus is an essential component for a successful school. Rules at Bryant are designed to help each student act responsibly and to maintain safety for all individuals on campus. All students will comply with school rules, maintain proper standards of dress and appearance, and be accountable for their conduct to and from school. When rules are violated, a system of support will be in place to help the student.

*See RUSD's School Information for Parents Booklet*

Students at Bryant school are treated as individuals and student behavior is handled on a case-by-case basis.

## **BRYANT SCHOOL EXPECTATIONS**

1. **Treat others respectfully and courteously at all times.**
2. **No student has the right to interfere with the learning of others.**
3. **Your ACTIONS, DRESS, POSSESSIONS, etc., may not cause a problem for anyone else.** *\*See specific examples on the following pages.*
4. **If your ACTIONS, DRESS, OR POSSESSIONS cause a problem for anyone else, you will be asked to solve that problem.**

Students are encouraged to use Conflict Management, known as “The Super 8 Skills” to solve problems. These include:

- Talk it over
- Walk away
- Say, “I’m sorry”
- Do something else
- Take turns
- Share
- Ignore it
- Ask for help

5. **We treat each student as a unique individual. We know that each situation is different, each student is different, and that consequences must be different to fit the child and the situation.**
6. **If students and/or parents feel the corrective actions taken appear not to be fair, they may request a “due process” conference.** This conference does not need to be formal in nature. It is simply a time for concerned individuals to meet together and share information related to the situation in question. In the event that this discussion provides additional information that sheds different light on the situation, or shows the consequences to be unfair, the consequences may be changed or eliminated to better fit the unique situation.

### **\* Expected student ACTIONS include, but are not limited to:**

- ✓ Students are to **keep their hands, feet, and objects to themselves.**
- ✓ Students are expected to walk in an orderly fashion
- ✓ Students **are to play on the playgrounds**, observing the safety rules and appropriate use of playground equipment.
- ✓ Students are to respect school property.
- ✓ Students are to respect others at all times. Students of Bryant School have the right to attend school without fear of harm, threats, intimidation, or harassment.



## Examples:

- **HARM:** Students shall not hit, kick, strike, or otherwise be physically abusive to any other person during the school day or while on school property.
- **THREAT:** Students shall not threaten to harm any person for any reason during the school day or while on school property. This includes direct or indirect suggestions of harm for any reason.
- **EXTORTION:** Extortion is defined as demanding something of value in exchange for protection from harm. (“Give it to me, or else...”)
- **INTIMIDATION:** Students shall not engage in any activity that frightens another student or makes that student unhappy or uncomfortable in the school setting.
- **HARASSMENT:** Students shall not annoy, antagonize, or bother another person physically, verbally, or visually. This includes the use of offensive language, symbols, gestures, touching, unfounded rumors, etc., or any unwanted sexual advances.



**RUSD RIVERSIDE UNIFIED SCHOOL DISTRICT**

**2022-23 RUSD STUDENT DRESS CODE**

RUSD provides engaging, innovative, and equitable learning experiences for all students.

The Board Policy 5132 (Dress & Grooming) was revised to:

- Support a safe and inclusive learning environment.
- Reduce social conflict and peer pressure.
- Allow for students' self-expression.

| ALLOWABLE     | SHIRTS/TOPS/DRESSES  | SHOES  |
|---------------|--|--|
|               | <ul style="list-style-type: none"><li>All shirts, tops or dresses must have at least one strap to secure over the shoulder or neck.</li></ul>  | <ul style="list-style-type: none"><li>All styles of shoes are allowed.</li><li>Activity-specific shoes are required for physical education (PE), outdoor and co-curricular activities.</li></ul>   |
|               | <ul style="list-style-type: none"><li>All pants, sweatpants, shorts, skirts and dresses must cover undergarments.</li><li>Straps on undergarments and visible waistbands are acceptable.</li></ul>   | <ul style="list-style-type: none"><li>Sun protective clothing</li><li>Hats and sunglasses for outdoor use during the school day, without a physician's note or prescription.</li></ul>   |
| NOT ALLOWABLE | INAPPROPRIATE CLOTHING   | HEADWEAR   |
|               | <ul style="list-style-type: none"><li>Clothing or accessories with images or language that depict:<ul style="list-style-type: none"><li>violence</li><li>drugs or alcohol (or any illegal item or activity)</li><li>hate speech, profanity, or pornography (including symbols)</li><li>Anything that could create a hostile or intimidating environment based on any protected class.</li></ul></li><li>Undergarments, sheer materials and swimwear of similar design worn as outerwear.</li></ul> | <ul style="list-style-type: none"><li>Headwear or clothing that obscures the face (except as a religious observance or health/safety-related guidelines, including health and safety facial coverings).</li></ul>  |
|               |  | <ul style="list-style-type: none"><li>Gang Affiliated Apparel</li><li>In consultation with law enforcement or other gang experts, the school administration may limit clothing or apparel where there is a reasonable basis for identifying clothing as gang affiliated.</li></ul> |

**PROGRESSIVE INTERVENTION**

Students and parents have the primary responsibility for dress and grooming. The school district and individual schools are responsible for ensuring that a student's dress and grooming does not interfere with the health or safety of any student, and does not contribute to a hostile or intimidating learning environment.

No academic grade of a student shall be adversely affected based on non-compliance with the dress code, except Physical Education when failure to wear appropriate apparel arises from circumstances within the student's control.

Dress code violations will be resolved quickly to reduce loss of instructional time and addressed privately with individual students.

School sites will implement progressive interventions for dress code violations:

- Warning and self correct due dress code violation
- Offer students a change of nondescript and/or school-specific clothing
- Offer parent/guardian the opportunity to bring a change of clothes.
- Repeated violations may result in a parent-school conference and/or other means of correction

Refer to [Board Policy 5132](#) or [bit.ly/RUSDParentStudentHandbook](https://bit.ly/RUSDParentStudentHandbook).

### \* **Expectations related to DRESS include, but are not limited to:**

The Board of Education believes that dress and grooming contribute to a productive learning environment. The clothing must not present a health or safety hazard or a distraction which would interfere with the educational process. (E.C. 35183, Board Policy 5136 and 5132)

**Bryant's student Dress Code** is enforced to **maintain a safe and respectful learning environment** and to model good citizenship. All clothing should be appropriate to the **student's age, the school setting, and weather conditions**. Students are required to use good judgment, to respect themselves and others, and to demonstrate modesty in selecting clothes. Both students and parents share the responsibility for the student's outfits because clothing often

sets the pattern for behavior.

Clothing may not advertise, condone, depict, or promote the use of alcohol, tobacco, or drugs; also prohibited is clothing with vulgar or obscene language, or with images or writings that promote disruption of the educational setting; this includes racist attire.

**Students whose attire is inappropriate shall be required to call parents to bring a change of clothes or to take the student home to change.**

## **Expectations related to POSSESSIONS**

Students assume the responsibility for their clothing, equipment, books, or musical instruments

***Some specific prohibited possessions are, but not limited to, include:***

- Chewing gum
- Toys
- Skateboards, scooters, etc.
- Obscene/vulgar literature/music
- Roller blades, skate shoes or skates
- Large sums of money
- Any articles of real or sentimental value
- **Dangerous items – real or fake**

### **Prohibited Items:**

*No cameras, video cameras, pagers, game systems/devices, PSP, electronic toys, MP3 players, CD players, any other electronic devices (except cell phones governed by District Policy) are permitted to be on school grounds at any time. Students found in possession of these items shall be subject to regular school discipline procedures, including: assigned detention, suspension and/or expulsion, for a violation of school rules as permitted by Education Code Section 48900(k). Parents and students are hereby notified that school staff assume no liability whatsoever for electronic devices brought on school grounds in violation of this rule. In addition, school staff will not search for, investigate nor attempt to recover any such item that is lost, stolen, or broken on school grounds.*

***It is imperative for parents to support the school's discipline procedures and to work closely with school personnel to help their child be successful at school.***





# Transportation Information



## **BICYCLES**

It is recommended that students be in grades 4 or higher to ride their bicycles to school. The Board of Education expects students who ride bicycles to and from school to **wear bicycle helmets** in conformance with California law, observe traffic and other safety laws and rules, and display courtesy toward drivers of motor vehicles, other bicycle riders and pedestrians.

Students may, with their parent/guardian's permission and acceptance of responsibility for the student's safety, be allowed to ride a bicycle to and from school. The school and the district shall not be held responsible for the safety of students who ride bicycles to and from school.

Students who ride bicycles to school shall be required to park them in an area or areas designated by the school principal and must use bicycle locks. The district shall not be responsible for lost, stolen, or damaged bicycles or safety helmets.



## **SKATEBOARDS/ROLLER SKATES/SCOOTERS**

Skateboards, roller skates and scooters are **NOT permitted on campus at ANY time**. This is a city ordinance and will be enforced after school hours as well as during school.



## **WALKERS**

Students who walk to school are instructed to go directly from home to school in the morning and directly from school to home in the afternoon. Students are to obey all safety rules.

## **DROP-OFF, PICK-UP, AND PARKING**

Traffic around the school is extremely busy before and after school as many parents drop off and pick-up their child/children. Children will not be allowed to run across the street. Use caution when driving as there are many young children arriving or departing at the same time. Please drive slowly as you enter the school zone and obey parking restrictions to ensure student safety and to allow for an orderly traffic flow.

To help with the flow of traffic, students will be dismissed from the following locations:

Kindergarten – from doors of the Multi-Purpose Room

Grades 1-2 – from the Pine Street gate\*

Grades 4-5 – from the Fourth Street gate\*

Grades 6 – from the front gate on Third Street

\*Please consult with your child's classroom teacher regarding the preferred dismissal gate.

There is **RESTRICTED STREET PARKING ON FRIDAYS FOR STREET SWEEPING**.

- 1<sup>st</sup> and 3<sup>rd</sup> Fridays: No parking on the side of the street with house numbers ending in an **ODD** number
- 2<sup>nd</sup> and 4<sup>th</sup> Fridays: No parking on the side of the street with house numbers ending in an **EVEN** number

Please **do not leave cars unattended along the white painted curb** before or at dismissal on Third Street. This is designated as a **drop-off/pick up zone** for before or after school. Parking violations will be monitored by the Riverside Police Department.

Do not stop in the street and ask your children to run to the car to get in. If you wish to leave your car and come on campus to meet your child or come into the office, please park in **designated areas** on the street. All students must be picked up by 2:40 p.m. as there is no supervision after this time.



# Communication: Home/School Connection

## **TELEPHONE CALLS/VOICE MAIL**

The telephone number for Bryant School of A&I is 951-788-7453. Please listen to the prompts carefully if you do not know the correct extension. You are able to directly call your child's teacher on the phone. The telephone will not ring during the instruction school day so as not to interrupt the teaching process. However, you will be able to leave a message, which will be picked up by the teacher at his/her next opportunity.

## **PHONE USE**

Students may use the office telephone for emergency calls only. They may not use the phone to make arrangements to go to a friend's house or to get forgotten homework.

## **CELL PHONES**

Students may possess cell phones under specific conditions. Cell phones must be turned off during the school day, including recess and lunch, and must be kept in the student's backpack at all times. Please **do not** instruct a student to use their personal cell phones during the school day to contact parents/guardians for any reason or do not attempt to contact your child during the school day on their personal cell phone.

## **E-MAIL ADDRESSES**

E-mail is a wonderful way to communicate with your child's teacher. Staff e-mail addresses can be found on our webpage [www.BryantAandI.org](http://www.BryantAandI.org) or from the district's webpage [www.riversideunified.org](http://www.riversideunified.org) (just click on the "schools" icon and then find Bryant Elementary School) and then click on "about us" and then "staff contact information".

## **SCHOOL NEWS**

For up-to-date information, visit our webpage [www.BryantAandI.org](http://www.BryantAandI.org) and "Like" us on Facebook [www.facebook.com/BryantAandI](http://www.facebook.com/BryantAandI).

## **PARENT/TEACHER CONFERENCE**

District wide individual parent/teacher conferences are scheduled annually in the month of November. At this conference the teacher will present the student's progress and discuss any concerns with the parent. We encourage parents to attend conferences and become involved in their children's education. Parents may request special conferences in addition to the scheduled conference at any time. Appointments should be arranged between the teacher and parent. It is our hope that communication lines will be kept open all year and that neither parent nor teacher wait until parent conference time if a problem or concern arises.

## **CONCERN OR PROBLEM RESOLUTION**

The most effective way for parents to address problems and concerns with the instructional program, extracurricular programs, and/or the conduct guidelines is by working with the individual(s) involved. In most cases, situations, which appear to be problematic, are resolved after interaction between parents and staff members. The classroom teacher should be contacted first to answer questions on issues about which there are problems or concerns. If a problem or concern remains unresolved, the principal is the next person to contact.

Any concerns that a parent may have regarding a child other than their own must be brought to the attention of school officials. Parents may not speak to another child regarding a discipline concern or an incident between their own child and another student. By approaching a child on campus, you violate his/her rights to be safe and secure, and open yourself to possible criminal charges of assault. Since parents have no authority over any other parents or children, you must address your concerns through school officials who do have the necessary authority and responsibility for seeing that issues concerning your child are properly addressed.

# Parent/CommunityLinks



## **PARENT VOLUNTEERS**

Parent volunteers are encouraged and appreciated by the Bryant students and staff. Many Bryant parents help children in the classrooms, in the library, on field trips, and in special programs. They tutor students, work with small groups, run copies, read stories, and much, much more. If you can participate as a volunteer, please contact the teacher or the Parent Teacher Organization (PTO). **All volunteers serving 4 or more hours a week must have a current TB test on file in the office along with fingerprint clearance through RUSD before assisting in the classroom.**

Please remember to sign in and receive a visitor badge at the front desk. Please note the hours that volunteers may work in the teachers' workroom. As teachers use these areas during their recess and lunch times, we request that volunteers work in classrooms during these times rather than the work area. It is against RUSD policy for **non-school age children** of volunteers to be in the work area or in the classroom as they are not covered by the district's insurance.

**PARENT WORKSHOPS:** Bryant will hold special parent workshops focused on topics of interest to our parents. For more information, contact the school office or visit our website at [www.BryantAandL.org](http://www.BryantAandL.org).

RUSD also provides many other workshops and resources for parents at our RUSD Family Resource Center at 6735 Magnolia Ave #B6. For more information contact 951-328-4003 or visit the Family Resource Center's webpage at [www.riversideunified.org](http://www.riversideunified.org).

## **SCHOOL SITE COUNCIL**

The School Site Council (SSC) is a parent advisory group composed of an equal number of parents and school staff. While the Council is elected, ALL parents are invited and encouraged to attend any of the meetings. SSC's purpose is to advise the school in the development, implementation, and evaluation of Bryant's School Improvement Plan which covers programs funded by federal and state money. The School Site Council is an excellent way for parents to express an interest in their children's education and gives them an opportunity to have a real impact on the educational process.

## **ENGLISH LEARNER ADVISORY COMMITTEE (ELAC)**

The English Learner Advisory Committee (ELAC) is composed of interested parents and staff. Committee members plan, modify, and evaluate Bryant's educational program to improve the skills of English Language Learners. The committee meets seven times a year to accomplish this important goal. The ELAC Meeting covers four required topics including: the development of the school plan as it relates to services for English Learners; the development of the school's needs assessment; administration of the school's language census; and efforts to make parents aware of the importance of regular school attendance.

## **PARENT TEACHER ORGANIZATION (PTO)**

Bryant PTO is a volunteer association of parents, community members, and educators who work together to promote the education and well-being of all children. Bryant's PTO provides our students with many programs which support and enrich their educational experiences. Membership is open to all, with annual dues collected in the fall. Everyone is welcome to join whether or not you are able to attend meetings or serve on committees. Our PTO meetings provide information on current and future activities within our school and district, and on issues that affect our children.

## **COMMUNITY PARTNERSHIPS**

We appreciate our business partners that support our school. The following partners have been valuable resources for our school: Downtown Riverside Rotary, D.A.N.A., Riverside Art Museum, Mary Roberts Foundation (Mission Inn), City of Riverside, The Riverside Center for Spiritual Leadership, and CM School Supply. If your business or volunteer group would like to participate as a community partner, please contact the principal at 788-7453.

# Visitor Requirements

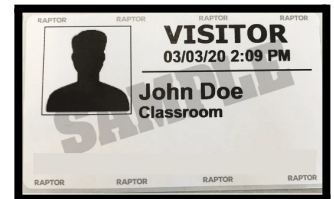


Parents/guardians and other interested members of the community are encouraged to visit our schools to view the educational program. Interested persons who wish to visit a classroom may request to do so through the principal. The principal of the school is responsible for ensuring minimum interruption of classroom activities.

Under the Education Code and Penal Code 627 et al, **all visitors are required to register in the school office**. This provides parents an opportunity to advise the staff of their presence at school and of their needs. This requirement is intended to maintain a **safe, secure, and orderly campus**. Parents/visitors are **not allowed on the playground**.

The following information is provided so that the education of students may proceed uninterrupted and safety and security of students is properly maintained:

- **All facilities in RUSD are equipped with the Raptor system.** Upon entering our District facilities, visitors will be asked to present a form of government-issued identification such as a Driver's License or State I.D., which can either be scanned or manually entered into the system. If a visitor does not have a government-issued I.D., a school staff member may use an alternate form of identification. Once approved, Raptor will issue a badge that identifies the visitor's name, date, and purpose of visit.
  - Not only does Raptor help schools keep track of who enters an RUSD facility, but it also checks visitor's names and birthdates in a national database to ensure that registered sex offenders are not entering our school campuses without our knowledge. The registered sex offender database is the only official database checked by the Raptor system. **No other data from the ID is gathered or recorded and the information is not shared with any outside agency.**
- Parents are requested to bring all lunches, clothing, and messages for their children to the attention of the office staff so that classrooms will not be interrupted. Please do not contact the teacher directly using Class Dojo, email, or any other method of electronic communication during school hours.
- The principal may schedule classroom visitation days or restrict classroom visits at his/her discretion.
- In the interest of the safety of students, all parents and visitors must wear a "Visitor" badge at all times while on school premises.
- Children, under the age of 18, who are not currently enrolled at Bryant School, are not permitted in classrooms or on the playground for any reason. *(Attendance at awards assemblies are permitted when accompanied by an adult.)*



In all cases, persons who disrupt a classroom, extracurricular activities, or cause a disturbance on school grounds shall be requested to leave the premises.

# Bryant School

## Title I Home/School Compact

### STUDENT PLEDGE

I know learning is important for me and I will try my hardest to do my best in school. Therefore:



- I pledge to come to school on time every day unless I am ill.
- I pledge to enter my school and my classroom ready to perform the tasks that my teacher asks of me.
- I pledge to ask for help, when needed.
- I pledge not to disturb my classmates and respect the rights of others.
- I pledge to complete all homework by making sure I understand the assignments before I leave school.
- I pledge to have someone at home look at my work when I have finished.
- I pledge to read every day (Grades K-2 = >20 mins; Grades 3-6 = >30 mins.)
- I pledge to give my parents or guardians all notices and information given to me by the school.
- I pledge to respect all school facilities, materials, P.E. equipment, and other students' property.
- I pledge to continue learning beyond the school day, as appropriate.

### PARENT PLEDGE

I realize that my child's school years are very important. I also understand that my participation in my child's education will help his/her achievement and attitude. Therefore:



- I pledge to send my child to school daily, on time, and well-rested, unless he/she is ill. The National Sleep Foundation states that school-aged children need 9-11 hours of sleep a night.
- I pledge to support the school's and district's homework, discipline, tardy, and attendance policies.
- I pledge to teach and model appropriate traffic safety rules to provide a safe environment for all.
- I pledge to ensure that my child is dressed according to the school dress code.
- I pledge to supply the school with accurate and up-to-date phone numbers, addresses, reasons for absences, etc.
- I pledge to communicate pertinent medical or academic information to the appropriate school personnel so that the school may meet the needs of my child.
- I pledge to establish a home learning environment that sets routines for study time, bedtime, and other daily activities.
- I pledge to ask my child if he/she has homework each day and to review it with him/her when it is complete.
- I pledge to visit my child's school to conference with his/her teacher, to get involved as much as possible, and to learn what the school is trying to do for my child.

### SCHOOL PLEDGE

We know the importance of the school experience to every student and our role as educators in helping every child achieve. Therefore:



- We pledge to do all that we can to see that students have a positive school experience each day.
- We pledge to provide a positive learning environment for all students.
- We pledge to provide an integrated, balanced curricular program using the state standards and to assign homework for additional practice.
- We pledge to communicate regularly and in a timely manner with parents regarding their child's academic progress and student conduct.
- We pledge to make ourselves available for scheduled conferences.
- We pledge to provide opportunities for parents to attend school activities, give input into school operations, and evaluate the school's performance on state and district assessments.
- We pledge to keep parents informed of school/district/community activities that will help them to better help their child.
- We pledge to instill pride in the finished assignment or project by expecting students will be accountable for correct, neat, and excellent work.



**RIVERSIDE UNIFIED SCHOOL DISTRICT**  
**Standard School Calendar**  
**2023-2024**

|  |   |   |  |
|--|---|---|--|
| <p><b>JULY</b></p> <p>S M T W T F S</p> <p>1</p> <p>2 3 4 5 6 7 8</p> <p>9 10 11 12 13 14 15</p> <p>16 17 18 19 20 21 22</p> <p>23 24 25 26 27 28 29</p> <p>30 31</p>  | <p><b>AUGUST</b></p> <p>S M T W T F S</p> <p>1 2 3 4 5</p> <p>6 7 8 9 10 11 12</p> <p>13 14 15 16 17 18 19</p> <p>20 21 22 23 24 25 26</p> <p>27 28 29 30 31</p>          | <p><b>SEPTEMBER</b></p> <p>S M T W T F S</p> <p>1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 29 30</p>  | <p><b>OCTOBER</b></p> <p>S M T W T F S</p> <p>1 2 3 4 5 6 7</p> <p>8 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30 31</p>  |
| <p><b>NOVEMBER</b></p> <p>S M T W T F S</p> <p>1 2 3 4</p> <p>5 6 7 8 9 10 11</p> <p>12 13 14 15 16 17 18</p> <p>19 20 21 22 23 24 25</p> <p>26 27 28 29 30</p>        | <p><b>DECEMBER</b></p> <p>S M T W T F S</p> <p>1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 29 30</p> <p>31</p> | <p><b>JANUARY</b></p> <p>S M T W T F S</p> <p>1 2 3 4 5 6</p> <p>7 8 9 10 11 12 13</p> <p>14 15 16 17 18 19 20</p> <p>21 22 23 24 25 26 27</p> <p>28 29 30 31</p> | <p><b>FEBRUARY</b></p> <p>S M T W T F S</p> <p>1 2 3</p> <p>4 5 6 7 8 9 10</p> <p>11 12 13 14 15 16 17</p> <p>18 19 20 21 22 23 24</p> <p>25 26 27 28 29</p>       |
| <p><b>MARCH</b></p> <p>S M T W T F S</p> <p>1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 29 30</p> <p>31</p> | <p><b>APRIL</b></p> <p>S M T W T F S</p> <p>1 2 3 4 5 6</p> <p>7 8 9 10 11 12 13</p> <p>14 15 16 17 18 19 20</p> <p>21 22 23 24 25 26 27</p> <p>28 29 30</p>              | <p><b>MAY</b></p> <p>S M T W T F S</p> <p>1 2 3 4</p> <p>5 6 7 8 9 10 11</p> <p>12 13 14 15 16 17 18</p> <p>19 20 21 22 23 24 25</p> <p>26 27 28 29 30 31</p>     | <p><b>JUNE</b></p> <p>S M T W T F S</p> <p>1</p> <p>2 3 4 5 6 7 8</p> <p>9 10 11 12 13 14 15</p> <p>16 17 18 19 20 21 22</p> <p>23 24 25 26 27 28 29</p> <p>30</p> |

**LEGAL & LOCAL HOLIDAYS**

|             |    |                               |
|-------------|----|-------------------------------|
| <b>JUL</b>  | 4  | - Independence Day            |
| <b>SEP</b>  | 4  | - Labor Day                   |
| <b>NOV</b>  | 10 | - Veterans Day                |
|             | 23 | - Thanksgiving Day            |
|             | 24 | - All Facilities Closed       |
| <b>DEC</b>  | 25 | - Christmas Holiday Observed  |
|             | 26 | - All Facilities Closed       |
| <b>JAN</b>  | 1  | - New Year's Holiday Observed |
|             | 2  | - (In Lieu of Admissions Day) |
|             | 15 | - Martin Luther King's Day    |
| <b>FEB</b>  | 16 | - Lincoln's Day Observed      |
|             | 19 | - Presidents' Day Observed    |
| <b>MAY</b>  | 27 | - Memorial Day                |
| <b>JUNE</b> | 19 | - Juneteenth Day              |

November 20 - 24 All Facilities Closed  
December 25-29 All Facilities Closed  
January 1-8 All Facilities Closed

Board Approved 04/07/22

**IMPORTANT DATES**

|            |               |  |
|------------|---------------|--|
| <b>AUG</b> | 9             | - New Employee Welcome                                   |
| <b>AUG</b> | 10-11         | - All Teachers on Duty                                   |
| <b>AUG</b> | 11            | - First Day for 7th Grade                                |
| <b>AUG</b> | 14            | - Classes Begin  |
| <b>OCT</b> | 13            | - End of First MS/HS Quarter (MS Not in Session)         |
| <b>NOV</b> | 3             | - Elementary Minimum Day                                 |
| <b>NOV</b> | 8-9           | - Parent/Teacher Conferences (Elementary Not in Session) |
| <b>NOV</b> | 9             | - End of First Trimester (Elementary sites only)         |
| <b>NOV</b> | 20-24         | - Thanksgiving Recess                                    |
| <b>DEC</b> | 22            | - End of First MS/HS Semester (MS/HS Not in Session)     |
| <b>DEC</b> | 25 thru Jan 8 | - Winter Recess  |
| <b>JAN</b> | 9             | - Classes Resume   |
| <b>FEB</b> | 23            | - Elementary Minimum Day                                 |
| <b>MAR</b> | 1             | - End of Second Trimester (Elementary sites only)        |
| <b>MAR</b> | 15            | - End of Third MS/HS Quarter (MS Not in Session)         |
| <b>MAR</b> | 25-29         | - Spring Recess  |
| <b>APR</b> | 1             | - Classes Resume   |
| <b>MAY</b> | 17            | - Elementary Minimum Day                                 |
| <b>MAY</b> | 30            | - End of High School & 7th Grade                         |
| <b>MAY</b> | 31            | - End of Elem & 8th Grade                                |
| <b>MAY</b> | 31            | - Last Day for Elem/MS/HS Teachers                       |

Revised 01.13.23



## Bryant School of Arts and Innovation Guidelines for Video Conferencing (If needed in the event of school closures)



Our use of video conferencing is new. We are using Google Meet. We need your help to ensure these tools are being used appropriately by students:

- **Live video-conference sessions:** Teachers will record non-confidential video conferencing sessions and post them for students who cannot attend the live session. There may be some sessions a faculty member may want to record about specific instructional group activities. We want and need our faculty to be efficient and effective when covering material or providing reinforcement. Therefore, here are some guidelines about recordings:
  - These recordings will not be publicly available, only shared within the Google Classroom.
  - Faculty will announce their intention to record the session giving students/parents/guardians the opportunity to turn off their camera if privacy is of concern. Having your screen on is not required but it is highly encouraged. Teachers **will** engage students in the learning activities by asking questions whether their camera is on or off.
  - Students/parents/guardians, should not take photos, screenshots, record any video, or audio, from these conference sessions. You do not have permissions to do so and it is a violation of our Technology Responsible Use Guidelines
  - The tools we use are vetted by our District team, faculty and administrators for data privacy and safety. We will be adding new tools as needed and are mindful of this important aspect.
- Parents/guardians/others should be mindful about what family activities would potentially be heard/seen during the students' use of video conferencing. This is a great tool to keep students connected, but please have your students:
  - Dress appropriately when video conferencing and make sure that there are no distracting materials or backgrounds.
  - Find a location to video conference from, and attempt to stay there throughout the live sessions. A neutral location in the home such as the kitchen or common living area is preferable.
  - Be on time and prepared for live sessions. Have video conferencing devices charged prior to live instruction.
  - Refrain from eating full meals during video conferencing. A light snack and/or water is appropriate.
- Parent/guardian/others present at home Guidelines
  - Family members or others in the home should not interfere, interrupt or engage in online sessions, unless requested by the teacher. Teachers will have separate office hours that can be used to address any student or parent questions.
  - Parents/guardians and responsible adult caregivers must maintain strict confidentiality of any personal information they obtain regarding other students if/when supervising a student's virtual or online instruction or school-related activities.

Lastly, the same rules of conduct and behavior will apply during video conferencing as in the brick and mortar classroom setting. Please refer to Bryant's Parent/Student Handbook.

We appreciate your support during this time and we are working very hard to keep our students engaged and supported. We miss the sounds of students in the hallways and look forward to eventually returning to school. If you have questions or concerns about your student's use of online tools, please contact the teacher or Mrs. Johnson. Mrs. Johnson can be reached by email at [njohnson@riversideunified.org](mailto:njohnson@riversideunified.org).